

NORTH ROSE-WOLCOTT CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING MINUTES
MARCH 26, 2013 7:00 PM ROOM 210 OF THE HIGH SCHOOL

PRESENT: John Boogaard, Robert Cahoon, Kari Durham Kelly Ferrente, Danny Snyder, Gary Sproul, Phil Wagner

Elena LaPlaca, Cinda Lisanto, Robert Magin, John Walker and approximately 20 guests.

ABSENT/EXCUSED Judi Buckalew

CALL TO ORDER Kari Durham, President called the meeting to order at 7:00 PM and led the Pledge of Allegiance,

1. APPROVAL OF AGENDA Robert Cahoon moved and John Boogaard seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the agenda of March 26, 2013 .

2. PUBLIC ACCESS No one address the Board.

3. PRESENTATIONS There were no presentations.

4a. PRINCIPAL'S REPORTS Paul Benz reported that the AP Biology class has started using iPads as a curriculum and research tool. Fifty-four students will be taking Advanced Placement exams in June. After school tutoring classes will start after spring break. Sixty-eight percent of seniors have applied to 2 and 4 year colleges. He is working to finalize teacher evaluations in accordance with the APPR Plan.

Jennifer Hayden reported that Jump Start kindergarten students are using iPads for reading and handwriting instruction. The staff has been receiving instruction on the use of smart boards in classrooms. A meeting for parents of students entering kindergarten went well with over 70 parents in attendance. Staff discussed the math and ELA learning expectations with parents.

Kathy Goolden reported that iPads were being used in special education classes to improve and supplement instruction and speech services. She reported on staff development efforts on the conference day .

Megan Paliotti reported that they are developing new graduation options for special education students who cannot meet district or State graduation requirements.

Neil Thompson reported on the efforts of his staff for credit recovery and Regents test preparation for 26 students in ALC. He is planning cooperative summer school with Red Creek, Cato Meridian and Clyde-Savannah.

Kathy Hoyt reported that spring sports, which are scheduled to start this week, won't start until after spring break. Varsity boys basketball has been designated a scholar athlete team. James Prentice was named the Wayne Finger Lakes Wrestling Coach of the Year and Jerry DeCausemaker was named the New York State Assistant Wrestling Coach of the Year by the National Wrestling Coaches Association.

A number of students attended a Speak Out conference addressing topics important to students and educators. Twenty-five students are working to develop skills for positively dealing with behavior in the high school.

Scott Baker reported that two emergency procedural drills were held in the district last week with cooperation from the NYS Police and the Wayne County Sheriff's office. The purpose of the drills is to review procedures and improve safety measures.

4d. STUDENT BOARD
MEMBER REPORT

Ben Gerstner reported that March 29th is the end of the third marking period. The lockdown/lockout drills were well received by students. On a personal note, he was offered the opportunity to apply for a full scholarship at the University of Rochester. There were approximately 15,000 applicants for this scholarship with only 56 garnering an interview. He will find out soon if he has been chosen.

4f. OTHER GOOD NEWS

John Boogaard reported that he got some good feedback from residents about the kindergarten information night.

OTHER

John Boogaard reported on the Safety Committee meeting of March 18. The district-wide safety plan was reviewed.

5a. CURRICULUM AND
INSTRUCTION UPDATE

As part of her internship, Katy Lumb met with parents and students to explain the common core learning standards. She has posted information for parents to use on the home page of the district website.

Administrators and teachers have noted areas where the APPR plan might be improved after using it for the year and a review will be underway after school ends.

Cinda provided the board with a synopsis of the curriculum presentations and workshops she attended in Chicago.

5b. BUSINESS ADMINISTRATOR
UPDATE

Bob Magin reported that as of the meeting time, he did not have state budget information and the budget proposal as presented at the March 12 meeting had not changed.

There was a small accident involving a school bus in the Village of Wolcott. The students who were on the bus were all evaluated and no injuries were reported. He will be discussing school district transportation at the April 3rd Rotary Meeting. Robert Galloway will also take part in the presentation.

5c. SUPERINTENDENT'S
UPDATE

John Walker reported that he took part in a prospective board member seminar at the request of Four County School Boards Association.

Mr. Walker repeated for board members, staff and parents that NYS Education Department is expecting up to a 30% decrease in positive results on state exams because they are changing the format of the exams. So results cannot be compared to previous years.

Students rose to the occasion and did an outstanding job of making the High School musical a first class performance. All students excelled in their efforts to make it a memorable time.

John Walker turned over the meeting to the Buildings & Grounds Committee (B&G) and to Vic Tomaselli and Gian-Paul Piane of SEI Design Group and Kevin Clark of Campus Construction Management Group.

As the Chair of the B&G, Phil Wagner provided a handout of building configuration scenarios that the board must consider in order to implement a K-6 and 7-12 program delivery model. The goal of the discussion, questions and answers was to guide the board to eliminate some of the scenarios, giving guidance to B&G.

A lengthy discussion, lasting approximately an hour, referring to research and data presented over the past twelve months. This led the Board to exclude scenarios number 2, 3, 4, 7 and 8 from consideration by B&G. The Priorities list has attached to these minutes.

B&G Committee members will be working with SEI Design, the superintendent and business administrator to compile data for consideration at the May 28 board meeting. The goal is for the board to come to consensus on one building configuration scenario that will best deliver the educational program for Grades K – 6 and 7 – 12.

Prior to approval of the Consent Agenda, the wording of Proposition 4: of the Notice of Public Hearing and Annual School District Election, item 6g was modified.

6. CONSENT AGENDA

Robert Cahoon moved and Kelly Ferrente seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

6a. MEETING MINUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Meeting Minutes of March 12, 2013.

6b. WARRANTS

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following Warrants:
#59 - \$40,746.41

6c. SUBSTITUTES

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the individuals named on the substitute lists, which are on file with the District Clerk.

6d. RECOMMENDATIONS OF CSE AND CPSE

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the recommendations for the Committee on Special Education dated March 6, 2013, March 7, 2013, , and March 13, 2013, and the Committee on PreSchool Special Education dated March 5, 2013, March 11, 2013, and March 19, 2013, and instructs the Superintendent to implement the recommendations on behalf of the following individuals identified by student number: 12431 12336 12907 12599 13087 12531 12323 12163 11026 12267 11331 11956 12393 12168 11127 11129 10403 13082 13029 11447 10094 11547 10797 IEP Amendments: 12537 10596

6e. ESTABLISH EVAN PARKISON MEMORIAL SCHOLARSHIP

Be it resolved that the Board of Education, upon recommendation of the Superintendent of School and pursuant to Education Law, approves the establishment of the Evan Parkison Memorial Scholarship Award, which will give \$1000.00 to a High School Senior on a yearly basis who meets the criteria set forth by the family. The selection of the recipient will be determined by High School Guidance Counselors and Principal. The Board of Education authorizes the Business Administrator to hold the funds in an interest bearing Trust and Agency account for distribution according to written criteria established for the fund.

6f.DONATION TO DISTRICT

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, accepts a donation of 6 library books from The Beta Theta Chapter of Delta Kappa Gamma valued at \$50.00.

6g. LEGAL NOTICE FOR PUBLIC HEARING & ANNUAL DISTRICT ELECTION

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the following:

Section 1: That pursuant to §2004(1) of the Education Law, as amended, the annual school district budget vote and election of the North Rose - Wolcott Central School District, shall be conducted in the foyer of the North Rose-Wolcott High School, 11631 Salter-Colvin Rd., Wolcott NY on Tuesday, May 21, 2013, for the purpose of voting by voting machines upon the propositions hereinafter set forth. Polls for the purpose of voting shall be kept open between the hours of 12:00 noon and 9:00 PM local time.

Section 2: That pursuant to §1707(2) of the Education law as amended, the Public Hearing on the proposed school budget will occur Tuesday, May 7, 2013 at 7:00 PM in the North Rose-Wolcott High School Auditorium in said school district.

Section 3: That the notice of said public hearing and annual school election, including the propositions to be voted upon, shall be in substantially the following form:

LEGAL NOTICE
NOTICE OF ANNUAL SCHOOL DISTRICT ELECTION &
PUBLIC HEARING ON PROPOSED BUDGET
North Rose - Wolcott Central School District
WOLCOTT, NEW YORK

NOTICE IS HEREBY GIVEN by the Board of Education of North Rose - Wolcott Central School District, Wayne County, New York that the annual election of the school district shall occur on the 21st day of May, 2013, in the foyer of the North Rose - Wolcott High School, 11631 Salter-Colvin Rd., Wolcott, New York from 12:00 noon until 9:00 PM for the purpose of voting, by voting machine upon the propositions hereinafter set forth:

Proposition No 1: 2013-2014 Budget

Shall the budget for the North Rose-Wolcott Central School District (the "District") for the fiscal year commencing July 1, 2013 and ending June 30, 2014, as presented by the Board of Education, in the amount of \$ XXX be approved and adopted and the required funds be appropriated and the necessary real property taxes required shall be raised by a tax on the taxable property in the District to be levied and collected as required by law.

Proposition No. 2: Purchase School Buses

Shall the Board of Education of the North Rose-Wolcott Central School District be authorized to purchase buses for student transportation with a total aggregate estimated maximum cost of \$535,000, with such cost paid in part by an expenditure of \$200,000 from the District's existing School Bus Capital Reserve fund, with the balance of such cost to be raised by tax upon the taxable property of said District to be levied and collected in annual installments as provided in Section 416 of the Education Law, with such tax to be partially offset by State aid available therefore, and in anticipation of such tax, by obligations of said District as may be necessary?

Proposition No. 3: Establish School Bus Capital Reserve Fund 2013

Shall the Board of Education of the North Rose - Wolcott Central School District be authorized to establish a reserve fund pursuant to Section 3651 of the Education Law to be known as the School Bus Capital Reserve Fund 2013, for the purpose of financing, in whole or in part, the purchase of school buses as approved from time to time by the voters of the District. The ultimate amount of such reserve fund shall not exceed \$1,000,000. The probable term of such reserve fund shall be five (5) years, but such reserve fund shall continue in existence for its stated purpose until liquidated in accordance with the Education Law. The source from which funds shall be obtained for such reserve fund will be: (a) State transportation aid received on account of purchases of the type that may be financed through such reserve fund; (b) unappropriated fund balances from the General Fund in any fiscal year as designated by the Board of Education; (c) budgetary appropriations as approved by the voters; and (d) any other source approved by the voters.

Proposition No. 4: Increase Annual Appropriations For Wolcott Civic Free & Rose Free Libraries

Shall the annual tax levied by the North Rose - Wolcott Central School District for the operating budgets of the Wolcott Civic Free Library and the Rose Free Library be increased by eight thousand dollars (\$8,000) to the total sum of one hundred thousand dollars (\$100,000) annually to be allocated in the amounts of seventy thousand (\$70,000) to the Wolcott Civic Free Library and thirty thousand dollars (\$30,000) annually to the Rose Free Library?

ELECTION OF A MEMBER OF THE BOARD OF EDUCATION

NOTICE IS ALSO GIVEN That pursuant to §1707(2) of the Education law as amended, the Public Hearing on the proposed school budget will occur Tuesday, May 7, 2013 at 7:00 PM. in the North Rose-Wolcott High School Auditorium in said school district.

NOTICE IS ALSO GIVEN that petitions nominating candidates for the office of Board of Education member must be filed in with the District Clerk no later than 5:00 PM local time, on April 22, 2013. Vacancies for school board members will occur as follows:

One (1) term of (3) years beginning May 22, 2013 and ending June 30, 2016 to complete the term vacated by the resignation of Brigitte Henry.

Petitions to nominate a candidate for member of the Board of Education may be secured from the District Clerk at the District Office, 11631 Salter-Colvin Rd. Wolcott, New York 14590 (east wing of the High School) Monday through Friday, exclusive of legal holidays, between the hours of 9:00 AM and 4:00 PM. Each petition shall be signed by at least twenty-five (25) qualified voters of the district, and state the name and residence address of each candidate and the name and residence address of each signer.

FURTHER NOTICE IS GIVEN that the election of members of the Board of Education is at large. The candidate receiving the greatest number of votes cast will be elected.

FURTHER NOTICE IS GIVEN that a copy of the statement of the estimated monies which will be required during the 2013-2014 fiscal year for school purposes, specifying the purposes and the amount of each and a copy of the report of the amount of total assessed value of the final assessment roll(s) used in the budgetary process that is exempt from taxation will be available, upon request, to taxpayers in this District during the hours of 8:00 AM to 4:00 PM from May 7, 2013 to May 21, 2013, exclusive of Saturdays, Sundays and holidays, at each schoolhouse in the District, the Rose Free Library, the Wolcott Civic Free Library, and on the District website: www.nrwcs.org.

NOTICE IS ALSO GIVEN that applications for absentee ballots may be obtained from the District Clerk between 8:00 AM and 4:00 PM Monday - Friday, excluding holidays. Applications must be received at least seven (7) days before the election if the ballot is to be mailed to the voter, or the day before the election, if the ballot is to be delivered personally to the voter. The District Clerk must receive absentee ballots no later than 5:00 PM local time on Tuesday, May 21, 2013. A list of all persons to whom absentee ballots have been issued will be available for public inspection during regular business hours at the district office.

Dated: March 26, 2013

By Order of the Board of Education of
North Rose-Wolcott Central School District
Wolcott, NY 14590

Elena LaPlaca, District Clerk

First Publication: April 3, 2014 (Lake Shore News) April 4, 2013 (Finger Lakes Times)

Second thru Fourth Publication: Weeks of: April 14, April 28 and May 12, 2013

Section 4: That the school District Clerk is authorized and directed to cause such notice of the public hearing and annual school election to be given in substantially the form hereinbefore prescribed by publishing the same four (4) times within the seven (7) weeks preceding the annual school election (May 21, 2013), the first publication to appear at least forty-five (45) days before the event, in the Lake Shore News and the Finger Lakes Times the official district newspapers, and by giving such other notice as may be deemed advisable.

Section 5: This resolution shall take effect immediately upon adoption.

6h. 2013-2014 ACADEMIC
SCHOOL CALENDAR

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the Academic Calendar for 2013-2014.

6i.1. APPT. LT SUB TEACHING
ASSISTANT: PATRICIA
WETHERBY

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves appointment of Patricia Wetherby as a long term substitute teaching assistant, conditional upon a criminal history record check according to Commissioners Regulation §80 1.11 and Part 87 as follows:
Certification: Teaching Assistant
Appointment Date: March 25 – June 19, 2013
Salary: \$89.30/day

8. INFORMATION ITEMS

The following information was shared with the Board: Lake Shore News article regarding Honor Society sponsored basketball game.

9. PUBLIC PARTICIPATION

No one spoke to the Board.

ADJOURNMENT

John Boogaard moved and Danny Snyder seconded the following motion. The motion passed with a unanimous vote. J. Boogaard, R. Cahoon, K. Durham, K. Ferrente, D. Snyder, G. Sproul, P. Wagner voted yes.

Be it resolved that the Board of Education, upon recommendation of the Superintendent of Schools and pursuant to Education Law, approves the adjournment of the meeting at 9:10 PM.

Clerk of the Board of Education

What should our priorities be? Points to ponder..... (Oct-Jun best vote dates)

Where will we be in 2020?

Start point is future education for our district K-6 and 7-12 configuration for the best programs for students

For any given start date, how soon can we move kids and start annual savings?

For each building, what does NYS SED formula set occupancy for?

Our current occupancy, given our use of areas?

what could our occupancy be (efficiencies)?

Enrollment projections estimate a decline from 1327 to 1224 in 2019.

NYS refuses to lead in regionalization. 4 County Board members have also spoken out not in favor. Merger desirability with neighboring districts?

Next BCS is due in 2015

How can we phase in estimated \$1.5million savings as part of solution?

What is sustainability of each option for the long term?

Which is most desirable property sale wise?

When can we formally put any selected buildings on market without losing state aid?

What are tax levy implications to taxpayers in any option? Short term pain, long term gain?

Estimated annual minimum upkeep to closed buildings is approx \$25,000.

How do we fund any unplanned major repairs to any buildings we close, as in roof/boiler?

How do we use reserves? Several options to consider

Special Ed and technology areas big budget drivers and even more in future, but NYS SED does not recognize Spl Ed spaces use in their formula.

Where do bus garage and the lack of maintenance/storage facilities (which are NOT state aidable) fit into long term planning? They MUST! All local share costs.

Single story versus multistory buildings

Numbers of students that can walk to the schools

Traffic/bus access/playgrounds/parking

Long term costs (no small factor!)

Community emotional connection to buildings over education needs

The 1998 study recommendations?

Extracurricular activities impact, if any. Sports programs impact, if any

OPTIONS????

1, do nothing except normal BCS repairs on all buildings. Ignore program changes.

2, HS for 7/12, new K6 building on single campus

3, HS for 7/12, K6 addition to HS on single campus

4, HS 7/12, LMS to K6 and close NRWE

5, HS 7/12, NRWE to K6 and close LMS.

6, HS to 7/12, Florentine to K6 and close LMS and NRWE

7, HS to 7/12, retain both NRWE and LMS as K6 buildings

8, new bus and maintenance/storage buildings at HS, HS to 7/12, new K6 building at HS, sell remaining acreage at HS and all 3 other properties, hope for best.

Suggested priorities to consider in options:

Full Board throw out one or more options if clear majority agree.

Cost to taxpayers and district; short term and long term

Program savings and educational improvements year of start and over 10 years

Occupancy rates

Long term sustainability costs of buildings

Traffic/bus access/playgrounds/parking

Special ed space use and technology upgrade costs



North Rose- Wolcott
BOE Summary / Follow-Up Questions
March 26th, 2013



1. Split K-6 Program to 2 Buildings (LMS and NRWE)

Q: What Would SED Say?

A: Most likely Maximum Cost Allowances (MCA) would be reduced to approximately ½ each.

LMS:

- Current = \$10,500,000
- Estimated = \$ 5,250,000

NRWE:

- Current = \$10,000,000
- Estimated = \$ 5,000,000

Funding future Capital Projects would be affected and limited by lower MCA.

Q: What Are the Physical Issues?

A: Several answers:

1. A SURPLUS of unused square footage.
 - 85,000 (LMS) + 87,500 (NRWE) = 172,500 Gross Square Feet (GSF)
 - 91,000 GSF Program Needed = **81,500 GSF SURPLUS**
2. A number of physical issues with converting LMS into an Elementary School, such as Kindergartens and Toilet Facilities would need to be constructed.

Q: What Are the Operational Issues?

A: District Administration will need to provide detail, but suspect duplication of staff, maintenance, utilities, bussing, etc. will have a financial impact on operating 2 facilities.

Q: What Are the Instructional Issues?

A: District Administration will need to provide detail, but suspect duplication of staff and program issues will result in cost or quality-of-education impacts.

2. Enrollment / # of Classrooms

Q: What is SED's Formula for Number of Students Each Building Can Hold?

A: For Elementary Schools (K-6) SED uses 28.5 square feet per student, resulting in a minimum of 770 square feet per classroom.

Based on above (770 sf) = 27 Students per Classroom SED

Q: What is our Enrollment?

A: Present enrollment numbers of K-6 at North Rose-Wolcott is 647 Students

Q: Number of Classrooms at Each Building (LMS and NRW)?

A: Not a completely straight forward answer. LMS has General Instructional Classrooms as well as "specials" (Home and Careers, Technology, Science, etc.). NRW-E has Intervention Program Rooms.

NRW-E has:

- o 5 ½ (equivalent full sized classrooms): Special Ed / Intervention
- o 3 Specials (Art, Vocal, Instrumental)
- o 31 General Instructional Classrooms

Leavenworth has:

- o 4 (equivalent full sized classrooms): Special Ed / Reading
- o 4 Specials (2 Art, Vocal, Instrumental)
- o 23 General Instructional Classrooms (Including Technology and Home and Careers)

Q: What can each building hold (per SED)?

A: Not a completely straight forward answer. Based on General Instructional Classrooms above (only):

NRW-E has:

- o 31 Classrooms X 27 Students per Classroom = 837 Students (Per SED)

Leavenworth has:

- o 23 Classrooms X 27 Students per Classroom = 621 Students (Per SED)

Q: What does NRW-E have currently have for Students per classroom?

A: A note of caution: District PROGRAM NEEDS (Intervention / Computer Labs) affect number of Student per classroom counts.

Current Enrollment: 478

- o 31 Classrooms 478 / 31 = 15.4 Students per Classroom

3. Schedule Implications

Q: Assume same start date for various Options, what are Move-In Dates?

A: Varies per option:

- New Building:
 - 8 Months Pre-Ref / SEQRA
 - 12 Months Design
 - 4 Months SED
 - 2 Months Bidding and Award
 - 18 Months Build
44 Months (December '16 from today)

- ALL Other Options:
 - 6 Months Pre-Ref / SEQRA
 - 10 Months Design
 - 4 Months SED
 - 2 Months Bidding and Award
 - 18 Months Build
40 Months (September '16 from today)

4. Minimum Work

Q: What is Minimum that needs to be done?

A: Would need to re-evaluate the District Priorities and “Priority 1’s”

5. “Plan B”

Q: What is “Plan B”, if Vote is not successful?

A: Several answers:

- Determine causes for non-support
- Would need to re-evaluate priorities
- Status Quo or another Option (?)

6. \$1.1 Million (Balance) Project

Q: What is the intent of the \$1.1M balance of funds?

A: Once determination to move forward is made by the BOE, the intent would be to:

- Use the balance of funds to offset and get a start on work at the new Middle / High School (7th - 12th).
- Most likely project would be developed to get a start on the Science Room improvements.

7. 2015 / 2016 Building Conditions Survey (BCS)

Q: What do we have to do relative to the next BCS?

A: If you choose to close a building, and no longer uses it for instructional use, the District is not obligated to complete a BCS for that building

We'd suggest that you DO complete a BCS (As we did for Florentine), just in case you choose to re-instate the building at some point in the future.

As far as Improvements, you will not be aided by the State for any work in any building NOT OCCUPIED by Students.

If you do close a building, we would suggest that you maintain minimum heat and secure the building envelope so as not to accelerate any deterioration.